

VENDOR TERMS & CONDITIONS

EVENT DATES:

Friday, September 26, 7:30 PM. Gates open approx. 5:30PM

Saturday Day, September 27, 1:00 PM. Gates open approx. 11:30AM

Saturday, September 27, 7:30 PM. Gates open approx. 5:30PM

EVENT LOCATION:

Poway Valley Riders Arena (PVRA)

14336 Tierra Bonita Road, Poway CA 92064

APPLICATION and PAYMENT:

Application will be processed online with all items completed, including proof of liability and insurance.

- Payment in full (deposits not accepted) accepted online only once application is approved.
- Complete payment must be received at the time the application is submitted.

SHOW WILL GO ON RAIN OR SHINE

SET-UP: Begins Thursday (as approved by grounds crew) and must be complete by 11:00AM on Friday. No cars or trucks will be permitted in the vendor area on Friday. More details will be provided. Check-in located at ticket booth. You are responsible for all items needed in your booth. This includes lights, pigtail for electrical (we will not have to any to loan out) and canopy. Tent stakes are not allowed to secure your canopy (tent). Black zip-ties are preferred.

BREAKDOWN: NO breakdown will be permitted before the end of the Saturday night rodeo.

- Approval by the vendor chair is required before vehicles can be brought in.
- Please leave your booth/space in the same condition as it was when you arrived. Clean up all trash and remove to a trash receptacle. This includes zip ties.
- A \$50 fee will be charged if all trash is not removed.

ACCESS FOR EVENT: Badges and wristbands will be provided by the Vendor Chair and must be worn at all times for access. No sharing allowed.

- Badges/wristbands do not include free admittance to rodeo performance or admittance to the Cowboy Hospitality Area.
- After the Friday performance, all vendors must leave the grounds by 11:30PM. Grounds will reopen at 7:00AM Saturday morning.

PARKING: Each vendor will receive 2 passes. No sharing. Vendor Chair will distribute in advance.

PERSONAL FOOD: Vendors may bring food and non-alcoholic beverages for their own consumption. Please keep coolers out of sight.

TERMS & CONDITIONS

- **Beverages:** No Vendor will be permitted to sell bottled water
- **ICE:** Poway Rodeo can sell ice if needed. Please call Vendor Chair in ADVANCE to order.
- **NO GLASS** of any kind is allowed on the property or to be sold. This is for the safety of the animals.
- **Retail Privileges:** Business only to be conducted within the confines of their rented space.
- **Sound Restrictions:** The use of any sound devices must receive prior approval and must be maintained at a conversational level to avoid interference with neighboring exhibitors.
- **Vendor Spaces:** Space location will be determined by the Vendor Chair and will be assigned the week before the rodeo. We reserve the right to change locations at any time.
 - o All property must be contained in your booth.
 - o Rental is for space and electricity only. All lights, lighting equipment, tables, chairs, canopies, etc to be provided by vendor.
 - o Fire Extinguisher: All vendors are required to have a fire extinguisher in the booth at all times. All canopies, shades and table coverings must be fire retardant.
 - o Ground is firmly packed soil, carpet/tarp allowed. No shavings or straw permitted.
 - o Stakes are not allowed to secure your canopy; you must use an above-ground anchoring device or sand bags.
- **Power:** Each space will be provided with one 110v service as requested.
 - o Vendors must supply a PIGTAIL, industrial extension cords and all lighting.
 - o Power available for vendor use is “temporary”; therefore, Vendors assume all risk to equipment by using supplied “temporary” power.
 - o Generators are turned off at night.
- **Insurance:** All vendors must upload proof of liability insurance, during the application process, naming “Pro Rodeo Productions of Poway, Inc.” as an additional insured. This must also be shown at the booth during the event.
- **Health Certificate:** All food vendors are required to upload a copy of current Health Certificate during application process. This must also be shown at the booth during the event.
- **Security:** Vendor booths must be manned at ALL times while the gates are open for the entire 2-day, 3-performance event. There will be 24 hr. security on the grounds starting on Friday when gates open, and ending on Sunday. It is the Vendors responsibility to keep valuables locked at all times. Security is NOT provided for individual booths/spaces. There will be security overnight but the grounds itself is not secured.
- **Change:** There are no accommodations available to make changes. Please be prepared.



The Poway Rodeo, Poway Valley Riders Association and their officers, agents and employees, will not be responsible for losses of any kind, whether by fire, theft, vandalism, or acts of God. Please plan to wrap your booth at night.

Vendor Chair: Tammi Johnson
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Vendors@PowayRodeo.com